



**Minutes of the January 14, 2026, Board Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office & via Zoom**

1. CALL MEETING TO ORDER

Joe Bragaw called the meeting to order at 2:03 PM.

2. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Alan Ladd	North Stonington Representative	P
Justin Porter	East Lyme Alternate Representative	A	Phillip Whitman	North Stonington Alternate Representative	A
Todd Babbitt	Griswold Representative	P	Brian Long	Norwich Representative	A
Stacey Leitch	Groton Representative	P	Jeff Dewey	Norwich Alternate Representative	P
David McBride	Groton Alternate Representative	A	Jared Harris	Preston Representative	P
Steve Masalin	Ledyard Representative	A	Adam Collins	Preston Alternate Representative	A
Joe Lozier	Ledyard Alternate Representative	A	Cheryl Blanchard	Sprague Representative	A
Ronald McDaniel	Montville Representative	V	Paul Copenhagen	Sprague Alternate Representative	A
John Carlson	Montville Alternate	A	Jill Senior	Stonington Representative	P
Brian Sear	New London Representative	A	Gary Schneider	Waterford Representative	P
Steve Lee	New London Alternate Representative	A	Daniel Matheson	Waterford Alternative Representative	A

P = Present, V = (Virtual), A=Absent

Quorum present

Others: David Aldridge, SCRRRA Executive Director (P); Robin Cano, SCRRRA Operations Administrator (P); Chris Roman, SCRRRA Finance Manager (P); Rich Barger, SCRRRA Legal Counsel (V); & Jim Bolduc, SCRRRA Consultant (V).

3. PUBLIC COMMUNICATION AND CORRESPONDENCE -

Dave Aldridge addressed a phishing incident we had at SCRRRA last week. We sent out instructions for Town IT departments. We sent this at the request of our IT consultant because the threat was sophisticated and he wanted to put Town IT Departments on notice should they experience something similar. Our situation has been taken care of. The SCRRRA team has been working with our IT provider on completing a system security training program.

4. ACT ON MINUTES OF MEETINGS HELD ON DECEMBER 10, 2025

Motion to Approve the Minutes.

Discussion: None

Majority were in favor, none were opposed.

(Motion by Stacey Leitch, 2nd by Todd Babbitt)

5. FINANCE REPORTS

Dave Aldridge reviewed the Finance Report.

Motion to Approve the Finance Report as Presented

Discussion: None

Majority were in favor, none were opposed.

(Motion by Stacey Leitch, 2nd by Jill Senior)

6. WOOD GRINDING REPORT

The wood grinder is currently in Montville

7. AUTHORITY CALENDAR

Mr. Aldridge reviewed the Authority Calendar for January and February.

8. EXECUTIVE DIRECTOR REPORTS

PROJECT:

I. Organics Update

• Permit/Grant/Design Update

❖ **Permit** - Mr. Aldridge received the Notice of Tentative Determination to approve the permit to construct and operate the compost facility. The notice will be placed in the classified section of the Norwich Bulletin on the 15th for the required 30-day public comment period. If all goes well we should be issued the permit by the middle of February 2026.

❖ **MMI Grant** - Mr. Aldridge was notified that our MMI grant is moving to the last step of the CT Environmental Protection Act (CEPA) process to be reviewed by OPM. That is expected to take a week or two, so if there are no final issues we should have a finished agreement by the end of the month.

❖ **Design Update** - There have been four review sessions with SCS and BEC to review the operational details of the compost facility. There is one more meeting scheduled and the target is to have draft drawings complete by the end of the month is on schedule.

• Operator Contract

The draft of the BEC contract is complete and under review.

II. Board Resolution to Formally Accept DEEP SMM2 Grant

In the paperwork packet there is a draft resolution for the acceptance of the SMM2 grant and authorization for the Board President to sign. This is the grant for \$300,000 for collection equipment for food waste collection.

Southeastern Connecticut Regional Resources Recovery Authority

Resolution Regarding the Authorization of the President to Execute on Behalf of the Authority a Personal Services Agreement with the State of Connecticut pursuant to a Grant Awarded through the Materials Management Infrastructure Grant Program

WHEREAS: The Authority has been selected to be a recipient of a grant in the amount of \$297,560 from the State of Connecticut Department of Energy and Environmental Protection (DEEP) for the purchase of food waste collection infrastructure for Southeastern Connecticut; and

WHEREAS, in connection with such Grant Award requirements, the Authority must authorize an individual to execute on behalf of the Authority a personal services agreement or contract between the Authority and DEEP regarding such Grant Award.

RESOLVED: It is hereby Resolved by the Authority's Board of Directors that it desires to accept such DEEP grant and accordingly, authorizes the Authority's President, Joseph Bragaw, to enter into the aforementioned Agreement with the State of Connecticut, DEEP, regarding the \$297,560 grant awarded to the Authority for the purchase of food waste collection infrastructure for Southeastern Connecticut. This Resolution shall authorize the President to execute all documents necessary or required in connection with such Grant Award.

ATTEST: This is a true copy of the Resolution adopted by the Board of Directors of the Southeastern Connecticut Regional Resources Recovery Authority on this 22nd day of January 2026.

Gary Schneider
Secretary, Southeastern CT Regional
Resources Recovery Authority

Motion to adopt the above Resolution to Formally Accept DEEP SMM2 Grant for \$300,000

Discussion: none

Majority was in favor, none were opposed.

(Motion by Gary Schneider, 2nd by Todd Babbitt)

III. Cylinder Product Stewardship Rollout

Mr. Aldridge gave us an update on Authority participating towns that have signed up for the Cylinder Collective thus far. He is asking that the remaining towns execute the agreement so we will be fully compliant with the program. If anyone has questions, feel free to reach out to Robin who is coordinating the roll-out.

9. NEW BUSINESS

None

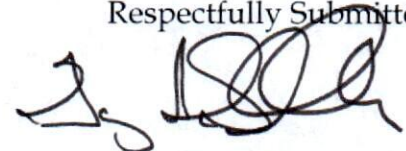
10. EXECUTIVE SESSION

None

ADJOURNMENT

Joe Bragaw requested a motion to adjourn the meeting. The motion to adjourn was made by Gary Schneider and seconded by Jill Senior at 2:35PM and was approved unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'G. Schneider', written over a horizontal line.

Gary Schneider
Secretary