



**Minutes of the November 20, 2025, Executive Committee Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry office & via Zoom.**

CALL MEETING TO ORDER

The meeting was called to order at 2:04 pm.

1. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Todd Babbitt	Griswold Representative	P
Gary Schneider	Waterford Representative	P	Stacey Leitch	Groton Representative	P
Cheryl Blanchard	Sprague Representative	V			

P = Present, V = (Virtual), A=Absent

Quorum Present

Others: David Aldridge, SCRRRA Executive Director (P); Chris Roman, SCRRRA Finance Manager (P); Robin Cano, Operations Administrator (P); Richard Barger, SCRRRA Legal Counsel (V); and Jim Bolduc, SCRRRA Consultant (V)

2. PUBLIC COMMUNICATION AND CORRESPONDENCE

Dave Aldridge shared a letter from DEEP informing us that SCRRRA has been selected for a grant reward through Round 2 (SMMR2) in the amount of \$299,560 for the Collection Infrastructure for a Regional Organics Diversion Project.

3. ACT ON MINUTES OF MEETING HELD ON OCTOBER 23, 2025

Motion to Approve the Minutes.

Discussion: None

Majority were in favor, none were opposed.

(Motion by Gary Schneider, 2nd by Stacey Leitch)

4. TREASURER'S REPORTS:

Dave Aldridge reviewed October's finance report.

Motion to Authorize a Transfer from the Tipping Fee Stabilization Investment Account to the SCRRRA Operational Account at Citizens for \$900,000.00 in the month of December 2025.

Discussion: none

Majority was in favor, none were opposed.

(Motion by Stacey Leitch, 2nd by Todd Babbitt)

5. **WOOD GRINDER REPORTS:**

The grinder is currently in East Lyme and should be moving to Montville.

6. **AUTHORITY CALENDAR**

Mr. Aldridge reviewed the SCRRRA Authority Calendar.

7. **PRESIDENT / STAFF REPORTS:**

I. Review Draft Resolution for Changes to Reserve Accounts

While reviewing SCRRRA's funds, which were set to last through the end of 2030, Mr. Aldridge expressed that our Recycling Fund has inadequate funding to last that long. He is recommending that the Executive Committee bring it up during the next Board Meeting in December asking for action to shift of \$6 million from the Tip Fee Stabilization Fund to the Recycling Fund to eliminate that discrepancy.

Motion to Recommend to the Board a Transfer of \$6 million from the Tipping Fee Stabilization Investment Account to the SCRRRA Recycling Fund as Presented by Staff.

Discussion: none

Majority was in favor, none were opposed.

(Motion by Gary Schneider, 2nd by Todd Babbitt)

II. Organics Update

➤ **Operator Term Sheet Status**

Rich Barger, Jim Bolduc and Mr. Aldridge, and Chris Roman have met with Black Earth Compost (BEC) regarding the Executive Committee's (EC) request for changes to the term sheet. Mr. Aldridge is asking for approval for Mr. Barger to begin putting the terms into a legal document. All terms are not final until the final approval by the full board.

Motion to Approve Mr. Barger to Begin Putting the Term Sheet into Legal Contract Form.

Discussion: none

Majority was in favor, none were opposed.

(Motion by Gary Schneider, 2nd by Stacey Leitch)

➤ **Discussion and Possible Action Regarding Funds Disbursal for Compost Facility Design**

In our last Board Meeting a Discretionary Fund was approved for \$180,000. This week we received the funds from Win Waste and deposited them into the account. The proposal from SCS was for design phase services to cost \$192,000 and take 3 months to complete. Mr. Aldridge is requesting the EC approve the first month of the design work, or \$64,000. This would allow SCS to begin now.

Motion for the Executive Committee's to Approve up to \$64,000 from the Tip Fee Stabilization Fund to the Organics Fund for SCS to Move Forward with Preliminary Engineering.

Discussion: none

Majority was in favor, none were opposed.

(Motion by Stacey Leitch, 2nd by Cheryl Blanchard)

8. NEW BUSINESS:

None

9. EXECUTIVE SESSION:

Motion to Move into Executive Session to Discuss Contract Negotiations.

Time in: 2:47PM

Discussion: none

The majority were in favor, none were opposed.

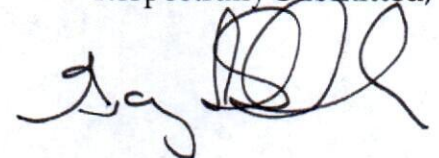
(Motion by Todd Babbitt, 2nd by Gary Schneider)

Time Out of Executive Session: 2:59PM with No Action Taken.

ADJOURNMENT

Joe Bragaw requested a motion to adjourn the meeting. The motion to adjourn was made by Stacey Leitch and seconded by Cheryl Blanchard at 3:00PM and was approved unanimously.

Respectfully Submitted,



Gary Schneider
Secretary