



**Minutes of the August 13, 2025, Board Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office & via Zoom**

1. CALL MEETING TO ORDER

Joe Bragaw called the meeting to order at 2:01 PM.

2. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Alan Ladd	North Stonington Representative	V
Justin Porter	East Lyme Alternate Representative	A	Phillip Whitman	North Stonington Alternate Representative	A
Todd Babbitt	Griswold Representative	P	Brian Long	Norwich Representative	A
Stacey Leitch	Groton Representative	P	Jeff Dewey	Norwich Alternate Representative	P
David McBride	Groton Alternate Representative	A	Jared Harris	Preston Representative	V
Steve Masalin	Ledyard Representative	P	Adam Collins	Preston Alternate Representative	A
Joe Lozier	Ledyard Alternate Representative	A	Cheryl Blanchard	Sprague Representative	V
Ronald McDaniel	Montville Representative	V	Paul Copenhagen	Sprague Alternate Representative	A
John Carlson	Montville Alternate	A	Jill Senior	Stonington Representative	P
Brian Sear	New London Representative	P	Gary Schneider	Waterford Representative	P
Steve Lee	New London Alternate Representative	A	Daniel Matheson	Waterford Alternative Representative	A

P = Present, V = (Virtual), A=Absent

Quorum present

Others: David Aldridge, SCRRRA Executive Director (P); Liz Chuff, Operations Manager (P); Robin Cano, SCRRRA Operations Administrator (P); Chris Roman, SCRRRA Finance Manager (P); Rich Barger, SCRRRA Legal Counsel (V); Jim Bolduc, SCRRRA Consultant (V); and Emily Bigl, SECOG (V)

3. PUBLIC COMMUNICATION AND CORRESPONDENCE -

None

4. ACT ON MINUTES OF MEETINGS HELD ON JULY 09, 2025

Motion to Approve the Minutes.

Discussion: None

Majority were in favor, none were opposed.

(Motion by Steve Masalin, 2nd by Todd Babbitt)

5. NOMINATING COMMITTEE

Brian Sear and Steve Masalin volunteered to serve as Leads of the Nominating Committee. They will return to next month's Board Meeting with a documented slate of nominees.

6. FINANCE REPORTS

Dave Aldridge reviewed 2025 year-end Finance Report

Motion to Approve the Finance Report as Presented

Discussion: None

Majority were in favor, none were opposed.

(Motion by Stacey Leitch, 2nd by Cheryl Blanchard)

7. WOOD GRINDING REPORT

The wood grinder is currently in Groton.

8. AUTHORITY CALENDAR

Mr. Aldridge reviewed the August/September Authority Calendar.

9. EXECUTIVE DIRECTOR REPORTS

PROJECT:

I. Town Survey

Liz Chuff addressed the Board regarding the Town Survey.

II. Organics Update

• Permit Update

We successfully passed DEEP's technical review and subsequently revisited the site plan in coordination with SCS and BEC. As a result, minor adjustments were made to the layout, considering potential challenges related to odor control and future expansion. The core components of the plan remain unchanged; only their arrangement within the original footprint was modified. The revised plan was submitted to DEEP, who confirmed that the changes are acceptable and will not delay the permitting process.

- **Discussion and Possible Vote on SCS Proposal**

Mr. Aldridge received a proposal from Greg McCarron of SCS for Final Design, Bid Phase, and Construction Phase Services for the SCRRRA compost facility. Mr. McCarron has been actively collaborating with BEC to revise the site design and complete the technical review phase required by DEEP for permit approval. In parallel, a term sheet has been forwarded to BEC to define the framework for a facility operating contract. Mr. Aldridge is requesting that the Executive Committee consider retaining SCS for the services outlined in their proposal and adding terms to the agreement with BEC to formalize their participation in the final design and build-out of the facility.

**Motion to Approve the SCS Engineers proposal subject to the condition that the Connecticut Department of Energy and Environmental Protection (“DEEP”) issues SCRRRA a construction permit for such facility. Once such permit is issued and all conditions relating thereto are satisfied, the Executive Director is authorized to direct SCS to begin its work as set forth in its July 23, 2025, proposal. Majority were in favor, none were opposed.
(Motion by Steve Masalin, 2nd by Stacey Leitch)**

**After further discussion, the motion was amended to:
Motion to Approve the SCS Engineers Proposal Subject to the Condition that the Connecticut Department of Energy and Environmental Protection (“DEEP”) Issues SCRRRA a Construction Permit for such Facility *and Approves SCRRRA Hiring of SCS as a Reimbursable Cost of the Project.* Once such Permit is Issued and all Conditions Relating Thereto are Satisfied, the Executive Director is Authorized to Direct SCS to Begin its Work as Set Forth in its July 23, 2025, Proposal.
Discussion: None
Majority were in favor, none were opposed.
(Motion by Steve Masalin, 2nd by Stacey Leitch)**

- **Operator Contract**

We have been negotiating contract terms with BEC and are updating the facility operating pro-forma based on those terms. Mr. Aldridge will be bringing the pro-forma and the draft term sheet to the Executive Committee in a couple of weeks. If accepted, we will seek Board approval in September.

10. **NEW BUSINESS**
None

11. EXECUTIVE SESSION
Contract Negotiations

Motion to Move into Executive Session to Discuss Potential Contract Negotiations with Reworld

Time in: 2:57PM

Discussion: none

The majority was in favor, none were opposed.

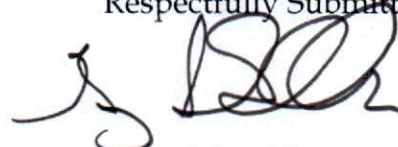
(Motion by Stacey Leitch, 2nd by Steve Masalin)

Time Out of Executive Session: 3:31PM with No Action Taken.

ADJOURNMENT

Joe Bragaw requested a motion to adjourn the meeting. The motion to adjourn was made by Gary Schneider and seconded by Ron McDaniel and was approved unanimously. There being no other business to discuss, the meeting was adjourned at 3:31PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Gary Schneider', written over a faint blue circular stamp.

Gary Schneider
Secretary