



**Minutes of the January 25, 2024, Executive Committee Meeting of the  
Southeastern Connecticut Regional Resources Recovery Authority  
Held at the Gales Ferry office & via Zoom**

**CALL MEETING TO ORDER**

The meeting was called to order at 2:02 pm.

**1. ROLL CALL**

Joe Bragaw	East Lyme Representative	P	Todd Babbitt	Griswold Representative	P
Gary Schneider	Waterford Representative	P	Stacey Leitch	Groton Representative	P
Pat McLaughlin	Norwich Representative	P			

P = Present, C=Call In (Audio), A=Absent

**Quorum Present**

Others: David Aldridge, SCRRA Executive Director; Chris Roman, SCRRA Finance Manager; Robin Cano, Operations Administrator, SCRRA Legal Counsel Richard Barger, SCRRA Consultant, Jim Bolduc, and Fiducient Advisor Tim Ng.

**2. ACT ON MINUTES OF MEETINGS HELD ON DECEMBER 21, 2023**

Majority was in favor, none were opposed.

(Motion by Gary Schneider, 2<sup>nd</sup> by Stacey Leitch)

**3. FINANCE REPORTS:**

Dave Aldridge reviewed December's finance report.

**Motion to authorize a transfer from the Tipping Fee Stabilization investment account to the SCRRA Operational account at Citizens for \$800,000.00.**

Discussion: none

Majority was in favor, none were opposed.

(Motion by Stacey Leitch, 2<sup>nd</sup> by Pat McLaughlin)

**4. PRESIDENT / STAFF REPORTS:**

**I. Meeting Notification and Reporting**

Mr. Aldridge informed us that SCRRA employees had a team meeting to reorganize our meeting preparations. We have reviewed and updated the meetings page on our website to ensure that we are in compliance with FOIA regulations.

**II. Grinding Operations and Reporting**

Mr. Aldridge referred to the paperwork package where we could find:

- Response to Gary Schneider's questions for the Waste Diversion Committee.
- A report showing grinding hours by location for FY 2021-FY 2023.
- FY 2024 year to date, which does not feed to the total column or graph.
- Breakdown of FY 2024 grinder hours from our monthly grinding report which shows hours by work function.

### III. HHW Collections Schedule

Mr. Aldridge referred to a proposed HHW date listing for 2024. It maintains 9 events with an event in East Lyme in July. Gary Schneider proposed having the July event in Waterford considering they did not have an event on the 2023 schedule. Joe Bragaw supported that idea.

### IV. Discussion of Prairie Robotics

Mr. Aldridge informed us that we have continued to review cards, specifically looking at bagged material. Once our review is complete, Prairie Robotics generates the postcards. We have continued to experience issues with trucks being out of the service area due to scheduling (Casella) or East Lyme (maintenance). Once we get a month's worth of data, we will provide a performance report to show how the system is tracking.

### 5. EXECUTIVE SESSION:

**Motion to Move into Executive Session to discuss Alternative Employee Healthcare Options and Recycling Contract Negotiations.**

Time in: 3:07PM

Discussion: none

The majority was in favor, none were opposed.

(Motion by Stacey Leitch, 2<sup>nd</sup> by Gary Schneider)

**Motion to Exit Executive Session**

Time out: 4:11PM

Discussion: none

Majority was in favor, none were opposed.

(Motion by Pat McLaughlin, 2<sup>nd</sup> by Stacey Leitch)

### 6. NEW BUSINESS:

None

### ADJOURNMENT

Joe Bragaw asked for a motion to adjourn the meeting. It was made by Stacey Leitch and seconded by Gary Schneider.

There being no other business to discuss, the meeting was adjourned at 4:12 p.m.

Respectfully Submitted,

  
Gary Schneider  
Secretary