



**Minutes of the August 24, 2023, Executive Committee Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry office & via Zoom**

CALL MEETING TO ORDER

The meeting was called to order at 2:00 pm.

1. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Todd Babbitt	Griswold Representative	P
Gary Schneider	Waterford Representative	P	Stacey Leitch	Groton Representative	P
Pat McLaughlin	Norwich Representative	P			

P = Present, C=Call In (Audio), A=Absent

Quorum Present

Others: David Aldridge, SCRRRA Executive Director; Chris Roman, SCRRRA Finance Manager; Robin Cano, Operations Administrator, SCRRRA Legal Counsel Richard Barger, SCRRRA Consultant, Jim Bolduc.

2. ACT ON MINUTES OF MEETINGS HELD ON AUGUST 1, 2023

Majority was in favor, none were opposed
(Motion by Todd Babbitt, 2nd by Gary Schneider)

3. FINANCE REPORTS:

Dave Aldridge reviewed July's finance report.

4. PRESIDENT / STAFF REPORTS:

I. Committee Reports

❖ **Waste Diversion Committee**

○ **Prairie Robotics**

Mr. Aldridge informed the Executive Committee that next Tuesday we will be having a training session in anticipation of beginning the pilot test. Specifically, we will cover:

- Reviewing Contamination - Approving / Rejecting Contaminants and how we can run this fully automated.
- Postcard Generation - How we generate files to handoff for custom postcard creation.
- Reporting - Generating reports for aggregate statistic and contamination heat map
- Service Verification - Looking up individual households to review service and contamination information.
- Support - How to file support questions.

- **Textile Recycling Update**
We have begun collecting names and forwarding them to Apparel Impact to begin rolling out the program. They have constructed 30% of the sheds they need and 60% of the bins that they will need. I expect they will be making contact in the next two weeks.

- ❖ **Finance Committee**
 - **Town Meeting**
On Monday Mr. Aldridge and Joe Bragaw toured a potential venue for our Town Management meeting. We have begun collecting names and hope to send a save the date message as soon as we have them. Mr. Aldridge has contacted TCOR's Capital Group, our lobbyist, regarding a contract renewal which he hopes to have shortly as he expects they could be pivotal in working with our State Reps and getting our message to the legislature and governor's office effectively.

- ❖ **Human Resource Committee**
Mr. Aldridge said that we are working on developing an appraisal process and an Executive Director contract.

- ❖ **Special Projects Committee**
 - **Organics Update**
Currently we are working on a facility design required by the Preston Zoning Board which we will be reviewing with the Special Projects Committee.

5. EXECUTIVE SESSION:

Motion to Move into Executive Session to discuss Employee Benefits and Long-Range Financial Planning

Time in: 2:36PM

Discussion: none

Majority was in favor, none were opposed.

(Motion by Pat McLaughlin, 2nd by Gary Schneider)

Motion to get out of Executive Session

Time out: 3:36PM

Discussion: none

Majority was in favor, none were opposed.

(Motion by Pat McLaughlin, 2nd by Stacey Leitch)

6. NEW BUSINESS:

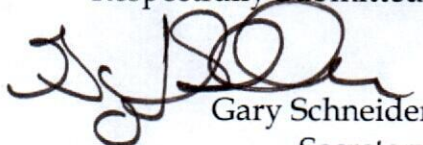
None

ADJOURNMENT

Joe Bragaw asked for a motion to adjourn the meeting. It was made by Pat McLaughlin and seconded by Stacey Leitch.

There being no other business to discuss, the meeting was adjourned at 3:38 p.m.

Respectfully Submitted,



Gary Schneider
Secretary