



**Minutes of the June 8, 2022, Board Meeting of the  
Southeastern Connecticut Regional Resources Recovery Authority  
Held at the Gales Ferry Office & via Zoom**

**1. CALL MEETING TO ORDER**

Joe Bragaw called the meeting to order at 2:01 pm.

**2. ROLL CALL**

Joe Bragaw	East Lyme Representative	A	Bob Carlson	North Stonington Representative	A
Kevin Seery	East Lyme Alternate Representative	A	Don Hill	North Stonington Alternate Representative	P
Todd Babbitt	Griswold Representative	P	Patrick McLaughlin	Norwich Representative	P
Stacey Leitch	Groton Representative	P	Brian Long	Norwich Alternate Representative	A
Joe Lozier	Ledyard Representative	A	Sandra Allyn-Gauthier	Preston Representative	A
Steve Masalin	Ledyard Alternate Representative	P	Jim Corley	Preston Alternate Representative	P
Ronald McDaniel	Montville Representative	P	Cheryl Blanchard	Sprague Representative	A
			Paul Copenhagen	Sprague Alternate Representative	A
Brian Sear	New London Representative	P	John Phetteplace	Stonington Representative & Board President	P
David DeNoia	New London Alternate Representative	A	Gary Schneider	Waterford Representative	P
			Daniel Matheson	Waterford Alternative Representative	A

P = Present, C=Call In (Audio), A=Absent

**Quorum present**

Others: David Aldridge, SCRRRA Executive Director; Robin Cano, SCRRRA Administrator; Christopher Roman, SCRRRA Finance Manager; SCRRRA Legal Counsel Richard Barger & SCRRRA Consultant Jim Bolduc.

**3. PUBLIC COMMUNICATION AND CORRESPONDENCE**

NONE

**4. ACT ON MINUTES OF MEETINGS HELD ON MAY 11, 2022**

Majority was in favor; none were opposed. John Phetteplace abstained (Motion by Ron McDaniel, 2<sup>nd</sup> by Todd Babbitt)

5. FINANCE REPORTS

Dave Aldridge reviewed April's Finance Report  
(Motion by Ron McDaniel, 2<sup>nd</sup> by Todd Babbitt)

6. PRESIDENT'S / STAFF REPORTS

**PROJECT:**

**I. Mixed Recycling – Composition Audit Follow-up**

Mr. Aldridge referred to a letter sent to him by Bob Cappadonna, VP Recycling for Casella. The jist of Bob's letter is the financial impact of the high level of trash residue recorded in the audit, 26.45%. Our contract allows Casella, after a series of prior notifications, to require a hauler to return and pick up any load with a trash residue level exceeding 15%. When Mr. Aldridge met with Mr. Cappadonna he proposed an adjustment to the financial terms of the contract to deal with the trash issue without implementing the load rejection clause. Mr. Aldridge discussed this with the Executive Committee, and we agreed that the financial terms should remain the same and that we would commit to addressing the trash issue with a contamination reduction program. Because there were some factual inaccuracies in their letter, Mr. Aldridge asked Rich Barger to write a letter that expresses the contract terms and clearly states the calculation for our compensation for the next 30 months. Mr. Aldridge asked the Board to vote to validate the terms expressed in the letter.

**Motion to Support the Letter we're Sending**

**Discussion: None**

**Majority were in favor, none were opposed**

**(Motion Ron McDaniel, 2<sup>nd</sup> John Phetteplace)**

**II. Improving Trash Residue Performance**

Mr. Aldridge referred to the Recycling Contamination Reduction Program developed by the Recycling Partnership that he believes would be useful in our efforts to reduce the trash residue in our mixed recycling. There are several basic steps:

First, closely examine the loads coming into the MRF to determine what the main contaminants are and where they are coming from.

Second is an advertising campaign that highlights what and what not to put in the bin with an emphasis on the primary contaminants.

Third, and most importantly, to put boots on the ground to inspect and tag carts for contaminants.

The last step after several rounds of tagging is to refuse contaminated carts that are still a problem. Mr. Aldridge asked the Board to familiarize yourselves with the program and with your support, he would like to discuss implementing in our next meeting.

**Motion to Accept Executive Committee's Recommendation to Uphold  
Terms of Existing Contract and Institute an Improved Trash Residue  
Performance Program**

**Discussion: None**

**Majority were in favor, none were opposed**

**(Motion Ron McDaniel, 2<sup>nd</sup> Todd Babbitt)**

### III. Paychex Human Resources Solution

Mr. Aldridge referred to the proposal from Paychex, our payroll company, for a Human Resource Management program that they offer. The program offers support for Human Resource Administration, Hiring Processes, Health and Retirement Administration, an Employee Assistance Program as well as other benefits. Currently we could use this service to help vet the application we have received for Shaylagh's position, over 110 so far. Mr. Aldridge reviewed this program with the Personnel Committee last week and they agreed that this was a good program to assist the Authority in an area that we lack experience. Our current cost for payroll processing is about \$71 biweekly which will be rolled into the proposed \$460 cost so the annual increase to the budget would be about \$10,140.

#### **Motion to Implement the Paychex Program**

**Discussion: None**

**Majority were in favor, none were opposed  
(Motion Ron McDaniel, 2<sup>nd</sup> Steve Masalin)**

### IV. Organics Update

Mr. Aldridge expects the final report from the SCS project within the next several weeks. He has received draft versions of the conceptual design, material throughput calculations and permitting assessment. He expects the pro-forma financial report within the next week. Because this is a complicated and potentially expensive venture, he would like the Board to consider forming an Ad Hoc Organics Committee. The Personnel and Grinder Committees have been a valuable asset and he believes organizing ourselves in a similar fashion for Organics would be most beneficial.

#### New Business

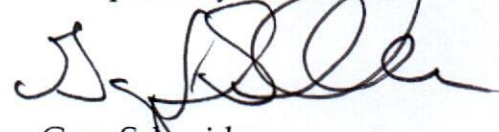
None

### ADJOURNMENT

John Phetteplace requested a motion to adjourn the meeting. The motion to adjourn was made by Todd Babbitt and Gary Schneider seconded and was approved unanimously.

There being no other business to discuss, the meeting adjourned at 3:23 p.m.

Respectfully Submitted,



Gary Schneider  
Secretary