



**Minutes of the August 27, 2020 Executive Committee Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office**

CALL MEETING TO ORDER

Meeting was called to order at 2:04 pm.

1. ROLL CALL

| | | | | | |
|----------------|--------------------------|---|------------------|---|---|
| Joe Bragaw | East Lyme Representative | P | Denise Dembinski | Sprague Alternate Representative | A |
| Gary Schneider | Groton Representative | P | John Phetteplace | Stonington Representative & Board President | P |
| Joe Lozier | Ledyard Representative | P | | | |

P = Present, C=Call In (Audio), A=Absent

Quorum Present

Others: David Aldridge, SCRRRA Executive Director; Robin Cano, SCRRRA Operations Administrator; Chris Roman, SCRRRA Finance Manager; SCRRRA Legal Counsel Richard Barger, and SCRRRA Consultant Jim Bolduc

3. ACT ON MINUTES OF MEETINGS HELD ON JULY 23, 2020

Majority was in favor, none were opposed.
(Motion by Gary Schneider, 2nd by Joe Lozier)

4. FINANCE REPORTS:

Dave Aldridge reviewed July finance report.

5. PRESIDENT / STAFF REPORTS:

I. Fringe Benefits

Dave Aldridge stated that he brought up the issue of employee Social Security about a year ago. He went on to say that order to put the proper amount of effort into researching it, it might be a good idea to engage an outside consultant to review it, so the burden is not on anybody on the Board or staff. Mr. Aldridge called Dan Dunaisky at SNI and asked him for assistance with getting some data together that we could report to the Board. He sent me three resumes of people who are available right away. Mr. Aldridge spoke to Rich Barger and Jim Bolduc and they were both impressed with two of the three people. The cost of a project like this with a consultant together with a finder's fee would be between \$110-\$170 an hour and before we got started, they would give us a cost estimate of the project. If the Board agrees, Mr. Aldridge suggested that Mr. Barger and Mr. Bolduc and a Board member could do the interviewing to select a consultant. Once they come up with a draft report, we could look it over before bringing it back to the Board. Mr. Barger commented that if the Board and Executive Committee are interested in looking at the issue, then this is the way to go; having an independent person gathering the

data and making a report so we can see what's reasonable and equitable.

II. Organizational Review

Mr. Aldridge in trying to look at the receivable issue, went back some years to look at organizational documents/contracts with Mr. Barger trying to understand the Contractual obligations. Mr. Aldridge said that it struck them that we have not looked at these documents in a long time, in some cases decades. Considering how much we have changed in the last 10 years and have considerably more assets, he thinks it would be healthy to review the documents. Mr. Aldridge suggested doing this in a way where we are cognizant of succession planning at the Board level & employee level. He also suggested, if the Board is ok with it, to have Mr. Barger and Mr. Bolduc complete the review and prepare a report for the Board. Mr. Aldridge went on to give an example. He referenced the spending authority. He is capped at \$1500.00 and the Executive Committee is capped at \$5000.00. He explained that we just had an estimate done for an air conditioning unit and it is \$5200.00 and the way we are set up, he would have to approach the Board to authorize it. John Phetteplace asked if we wanted to change the spending authority, is that something we would have to go to the Board for? Mr. Barger responded saying yes, it would go to the Board. Mr. Aldridge closed saying that he thinks it is worth looking at.

6. EXECUTIVE SESSION:

Motion to move into Executive Session

Discussion: None

Majority were in favor, none were opposed

(Motion by Joe Lozier, 2nd by Joe Bragaw)

7. NEW BUSINESS:

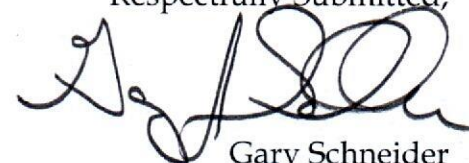
None

ADJOURNMENT

John Phetteplace asked for a motion to adjourn the meeting. It was made by Joe Bragaw and seconded by Gary Schneider.

There being no other business to discuss, the meeting adjourned at 3:17 p.m.

Respectfully Submitted,



Gary Schneider
Secretary