



**Minutes of the September 9, 2020 Board Annual Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office**

1. CALL MEETING TO ORDER

John Phetteplace called the meeting to order at 2:09 pm.

2. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Michael Urgo	North Stonington Representative	A
				North Stonington Alternate Representative	P
Todd Babbitt	Griswold Representative	P	Don Hill		
Stacey Leitch	Groton Representative	P	Patrick McLaughlin	Norwich Representative	P
				Norwich Alternate Representative	
Joe Lozier	Ledyard Representative	P	Brian Long		A
	Ledyard Alternate Representative		Sandra Allyn-Gauthier	Preston Representative	A
Steve Masalin		P			
Ronald McDaniel	Montville Representative	P	Catherine Osten	Sprague Representative	A
	Montville Alternate Representative				
Donald Bourdeau		A	Denise Dembinski	Sprague Alternate Representative	A
	New London Representative			Stonington Representative & Board President	P
Brian Sear		P	John Phetteplace		
	New London Alternate Representative			Waterford Alternate Representative	P
David DeNoia		A	Gary Schneider		
				Waterford Representative	A
			Daniel Matheson		

P = Present, C=Call In (Audio), A=Absent

Quorum present

Others: David Aldridge, SCRRRA Executive Director; Robin Cano, SCRRRA Administrator; Christopher Roman, SCRRRA Finance Manager; SCRRRA Legal Counsel Richard Barger & SCRRRA Consultant Jim Bolduc

3. PUBLIC COMMUNICATION AND CORRESPONDENCE

- 1- Dave Aldridge informed the Board that Denise Dembinski notified him this month that she will be stepping down as a Board Member. He went on to publicly recognize and thank her for many years of service to SCRRRA, both as a Member and Officer. Her presence will be missed, and we wish her all the best.
- 2- Mr. Aldridge asked the Board to refer to a FEMA e-mail in their package from the State of CT Department of Emergency Management to Ron McDaniel that outlines the procedure for submitting a claim for the damage caused by the tropical storm. There are some supporting documents that you will need if you submit a claim. Mr. Aldridge said that he has those documents if anyone needs them.

3- Yesterday was the initial meeting of the CT Coalition for Sustainable Materials Management. Mr. Aldridge went on to explain that the Coalition is made up of 68 municipalities and members of the recycling/MSW public/private sector. This focus group will be divided into 4 municipality run work groups. These groups came about from surveys they did and were most responded to. The 4 groups are (1) Food Scrap / Organics Collection, (2) Extended Producer Responsibility, (3) Increased Recycling and (4) Unit based disposal. SCRRRA had at least 3 municipalities attend, New London, Stonington, and North Stonington. These groups will meet every 3 weeks with a final report due by the end of December.

4. ACT ON MINUTES OF MEETINGS HELD ON AUGUST 12, 2020

Majority was in favor, none were opposed.
(Motion by Ronald McDaniel, 2nd by Stacey Leitch)

5. FINANCE REPORTS

Mr. Aldridge reviewed the July finance report.
Motion to approve the Finance Report as presented.
Majority was in favor, none were opposed.
(Motion by Ronald McDaniel, 2nd by Stacey Leitch)

6. PRESIDENT'S / STAFF REPORTS

PROJECT:

I. Tonnage Update

Mr. Aldridge informed us that our tonnage plan is to have 81% of our total MSW sent to Preston to satisfy the minimum commitment clause of our contract with Covanta. In the month of August, we sent them 74% which was 74 tons short of plan. Mr. Aldridge stated that Rich Barger and himself believe that we have solid legal ground to mitigate the issue of tonnage shortfall, but he is asking member towns that are currently travelling to Lisbon to reroute to Preston for the balance of the calendar year. He thinks the closer we get to our commitment number, the better position we will be in.

II. Organics Update

Mr. Aldridge informed us that we have received new grates that he thinks will generate the proper grind for use in our compost test. Lenny is grinding about 300 yards of material in Stonington this week with these grates for use in the test. A representative from Terex, the Grinder Manufacturer is working with Lenny today to minimize the number of fines produced. Fines are a problem in composting because they limit airflow in the pile and can create dead spots that can go anaerobic and create odor issues. It is important to have the right porosity. We have sent pictures to SCS and Gore Systems for their opinion. It is very likely that we will need to screen the mulch prior to composting. Lenny is preparing the pad for the test area so we will be ready to move forward when the permit is issued. It has now been 8 weeks since DEEP acknowledged receipt of the permit request. Mr. Aldridge also spoke to a couple of haulers about food scrap and they are willing to help. Mr. Aldridge also intends to speak to a couple of local places for food waste.

PRESIDENT'S / STAFF REPORTS (CONT.)

III. Structural Review

Mr. Aldridge informed the Board that last month when he was researching SCRRRA Organizational Documents with Mr. Barger, it struck them that we, as an organization, have not reviewed the documents and resolutions that govern how we manage our Authority for a very long time. Some have not been looked at in 30 years. The Authority has greatly changed in the last 10 years and has a much broader reach and considerably more assets than it did even 5 years ago. We are at a point where further expansion is possible with an Organics Program. We need to think about succession planning both at the Board and Employee level so that we understand how to move on as an organization for the next 25 years. There is a possibility that we could lose considerable institutional knowledge over the next few years and it is important that we prepare ourselves adequately. To that end, Mr. Barger and Jim Bolduc have been asked to complete an Organizational review and prepare recommendations for the Board.

7. ANNUAL MEETING

John Phetteplace read Brian Sears letter to Gary Schneider:

Dear Mr. Schneider:

As Chairman of the SCRRRA annual nominating committee, I have discussed nominations with committee members Patrick McLaughlin and Stacey Leitch. We are unanimous in nominating the following slate.

John Phetteplace, President

Joe Bragaw, 1st Vice President

Todd Babbitt, 2nd Vice President

Gary Schneider, Secretary

Joe Lozier, Treasurer

Motion to Nominate Committee

Discussion: None

Majority were in favor, none were opposed

(Motion by Ron McDaniel, 2nd by Don Hill)

8. EXECUTIVE SESSION

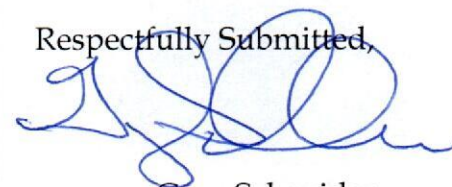
None

ADJOURNMENT

John Phetteplace requested a motion to adjourn the meeting. The motion to adjourn was made by Rob McDaniel and Gary Schneider seconded and was approved unanimously.

There being no other business to discuss, the meeting adjourned at 2:36 p.m.

Respectfully Submitted,



Gary Schneider
Secretary