



**Minutes of the September 24, 2020 Executive Committee Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office**

CALL MEETING TO ORDER

Meeting was called to order at 2:05 pm.

1. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Todd Babbitt	Griswold Representative	P
Gary Schneider	Waterford Representative	P	John Phetteplace	Stonington Representative & Board President	P
Joe Lozier	Ledyard Representative	P			

P = Present, C=Call In (Audio), A=Absent

Quorum Present

Others: David Aldridge, SCRRA Executive Director; Robin Cano, SCRRA Operations Administrator; Chris Roman, SCRRA Finance Manager; SCRRA Legal Counsel Richard Barger, and SCRRA Consultant Jim Bolduc

3. ACT ON MINUTES OF MEETINGS HELD ON JULY 23, 2020

Majority was in favor, 1 Abstention, none were opposed.
(Motion by Joe Lozier, 2nd by Gary Schneider)

4. FINANCE REPORTS:

Dave Aldridge reviewed August finance report.

Motion to authorize a transfer from the Tipping Fee Stabilization Investment Account to the SCRRA Operational Account at Citizens for \$1,100,000.00

Majority was in favor, none were opposed
(Motion by Joe Bragaw, 2nd by Gary Schneider)

5. PRESIDENT / STAFF REPORTS:

I. Service Truck

Dave Aldridge stated that "while taking a deeper dive into Grinding operations I have become aware of safety and efficiency issues surrounding the pickup that Lenny drives. The pick-up is ill suited to current operations, so I began looking into a replacement that would satisfy our current needs." After consulting with both our grinder manufacturer, Terex, and our equipment distributor, Barry Equipment, he began to spec a truck more specific for grinder operations for the work that Lenny does. Mr. Aldridge went on to say that last week he looked at a truck to better understand the equipment. He asked the Sales Rep, Carl Lefebvre to bring it here today and invited the Committee to look at it. After a brief demonstration of the functions of the truck the meeting resumed. John Phetteplace thinks that the first

thing to look at is safety. Joe Bragaw said that we will have a lot of nice equipment but is wondering if it is too much for one person to operate. Mr. Aldridge thanked everyone for their input and said he is going to price out different trucks but just wanted to introduce the idea of buying a new service truck.

II. **Draft 2022 Budget**

Mr. Aldridge informed the Committee that we have accelerated the budgeting process by a month to give town public works departments time to incorporate the numbers into their plans. Within this plan are the following assumptions:

1. Waste streams are calculated on a three-year running average of actuals.
2. Recycling expense is based on an estimated 14,000 tons (which has been consistent for at least a year now) at \$70/ton. Please note the current contract rate will reset in April of the fiscal year. Not knowing where the markets will be at that time, the rate was left at \$70/ton for the last three months.
3. A 2.5% cost of living adjustment was assumed.
4. Health care costs are planned with the addition of Shaylagh who must come off her mother's plan, the difference between Becky and Robin's plan, and the addition of one person to Lenny's plan.

Mr. Aldridge referred to documents Jim Bolduc wrote regarding future strategy for tip fees. There is a lot of good information including a draft review and an email that includes potential options and a tip fee analysis chart. Mr. Aldridge does not expect a change in the tip fee this year but thinks we should start the process of looking at this going forward. He will put discussion of this on the agenda for the next Committee meeting.

6. NEW BUSINESS:

Compost Pilot

Mr. Aldridge updated the Committee on developments in our compost pilot. First, site preparation has begun with the delivery of gravel. Second, our wood grind was tested for porosity. The person assigned to the permit application indicated that the review was finished, and the permit was about to be moved to management for approval.

7. EXECUTIVE SESSION:

Motion to move into Executive Session

Discussion: None

Majority were in favor, none were opposed

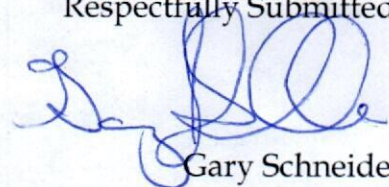
(Motion by Joe Bragaw, 2nd by Gary Schneider)

ADJOURNMENT

John Phetteplace asked for a motion to adjourn the meeting. It was made by Joe Bragaw and seconded by Gary Schneider.

There being no other business to discuss, the meeting adjourned at 3:58 p.m.

Respectfully Submitted,



Gary Schneider
Secretary